

June 2023

Dear Exhibitors,

Important Circulars

Thank you for your participation in the **HKTDC Food Expo**. Enclosed please find the following important notices for your preparation of the fairs:

Important Circulars

1. Use of Electronic Version for Exhibitors' Manual and Additional Facilities Order Form
Additional Facilities and Services Order Deadline **6 July 2023**
Advertising and Promotion Opportunities Deadline **6 July 2023**
2. Exhibitors Badges, Contractor Badges & Vehicles Passes
3. Special Move-in & Move Out Arrangement
4. Move-out Regulations
5. Security Measures and Related Issues
6. Immigration and Regulations to be Observed and Followed by Exhibitors
7. Important Exhibition Regulations
8. Charges on Vehicles with Extended Stay During Move-in & Move-out Days
9. The Trade Descriptions (Unfair Trade Practices) (Amendment) Ordinance
10. Environmental Levy Scheme on Plastic Shopping Bags
11. Limited Storage & Exhibits Replenishment Arrangement
12. Caution on Third Party Promotional Offers from Fair Guide/ Expo Guide/ Event Fair/ AVRON/ International Fairs Directory
13. Caution on Arranging Payment, Fraudulent Emails and Phone Calls of Questionable/ Unclear Origins
14. Food Safety Ordinance
15. Pesticide Residues in Food Regulation
16. Chinese Medicine Ordinance
17. Wine & Liquor Related Laws and Regulations
18. Compliance with Applicable Laws and Regulations
19. Issues related to Trade Mark
20. Practice for Metal Scaffolding Safety
21. Guidance to Custom Built exhibitors for on-site usage of electricity
22. Special Safety Reminder for Standard Booth and Custom-Built Stand Design
23. Guidance to exhibitors for on-site usage of electricity and fair system and furniture
24. Electronic Discount Coupon
25. Special Events Organised by Exhibitors during the Expo

* **Electronics Vehicle Entry Permit and the Notice of Collection of Exhibitor Badges** will be sent in **August 2023**.

For more information, please feel free to contact the following persons:

Fair	Contact	Tel	Fax	E-mail
Food Expo (Public Hall)	Mr Michael Chan	(852) 2240 4325	(852) 2270 5779	michael.ch.chan@hktdc.org
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Food Expo PRO	Ms Carrie Ma	(852) 2240 4277	(852) 3543 8721	carrie.kw.ma@hktdc.org
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Hong Kong Trade Development Council

2023年6月

致各參展商：

重要通告

歡迎參加香港貿發局美食博覽及美食商貿博覽。煩請查收：

重要通告

1. 電子版參展商手冊及額外設施服務申請表格通告
額外設施及截止申請日期 **2023年7月6日**
廣告及宣傳截止申請日期 **2023年7月6日**
2. 參展商工作證、承建商工作證及車輛許可證
3. 進館及撤館交通安排
4. 撤館規則
5. 保安措施及相關事項
6. 參展商須遵守的入境規例
7. 展覽會重要規則
8. 車輛於進館及撤館期間延期停留額外費用
9. 塑膠購物袋環保徵費計劃
10. 2012年商品說明(不良營商手法)(修訂)條例
11. 限量展品儲存及展品補充安排
12. 請小心處理由第三者(Fair Guide/Expo Guide/Event Fair/AVRON/International Fairs Directory)提供之推廣優惠
13. 請小心處理有關繳付參展費用之安排、欺詐電郵騙案及來歷不明的電子郵件或電話
14. 《食物安全條例》
15. 食物內除害劑殘餘規例
16. 《中醫藥條例》
17. 葡萄酒及烈酒有關法律和規例
18. 遵守適用法律及規章
19. 註冊商標事宜
20. 金屬棚架安全守則
21. 特裝參展商注意事項 - 現場使用電力指引
22. 標準攤位及特裝攤位設計之特別安全提示
23. 現場使用電力及攤位設施及傢俱安全指引
24. 電子版優惠券
25. 有關於攤位內舉行的特別節目之事宜

* 貴公司將於**2023年8月**收到電子車輛入場許可證及領取參展商證通知。

若有任何疑問，請與本局以下人員聯絡：

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香港貿易發展局