

**Form 24**

**HKTDC Food Expo 2017**  
**香港貿發局美食博覽2017**  
**17-21 / 8 / 2017**

**Return to :**  
Exhibitions Department  
Hong Kong Trade Development Council  
Unit 13, Expo Galleria  
HK Convention & Exhibition Centre  
1 Expo Drive, Wanchai, Hong Kong  
Tel : (852) 2240-4470  
Fax : (852) 3543-8729  
Attn : Mr Lee Ka Wing  
Email: [kw.lee@hktdc.org](mailto:kw.lee@hktdc.org)

**Deadline:**  
**24 June 2017**

### Application for On-site Cooking Activity

In consideration of the safety and hygiene concern of the general public, the Organiser maintains the right to accept or reject any on-site cooking activities either for food-tasting or selling at the fairground. All exhibitors must provide the following information by **24 June 2017** for the Organiser's assessment. The Organiser reserves the right to discontinue immediately any unreported cooking activity and that found to be nonconforming to **Food Expo 2017** regulations at the fairground.

**We will conduct on-site cooking activity at Food Expo 2017**

Purpose of Cooking	Free Tasting	For Sale*
<b>Cooking Method</b>	<input type="checkbox"/> Steaming <input type="checkbox"/> Grilling <input type="checkbox"/> Pan Frying (Not deep frying ) <input type="checkbox"/> Free distribution of soften ice-cream <input type="checkbox"/> Others : _____	<input type="checkbox"/> Steaming <input type="checkbox"/> Grilling <input type="checkbox"/> Pan Frying (Not deep frying ) <input type="checkbox"/> Stir Frying (Not deep frying ) <input type="checkbox"/> Selling ice-cream <input type="checkbox"/> Others : _____
<b>Food to be processed</b>		
<b>Electrical Appliances to used</b>		
<b>Quantity of oven / Electrical Appliances to be used</b>		

**Company :** \_\_\_\_\_ **Booth no. :** \_\_\_\_\_

**Contact :** \_\_\_\_\_ **Position :** \_\_\_\_\_

**Tel :** \_\_\_\_\_ **Fax :** \_\_\_\_\_

**Signature & Company Chop :** \_\_\_\_\_ **Date :** \_\_\_\_\_

**Our company understands and agrees to the below:**

1. Open fire/ deep-frying / Yakitori are not allowed.
2. All cooking must be conducted in the exhibitor's own booth area.
3. To conduct food grilling, Pan Frying, Stir Frying (not deep firing) or using Electric Griddle, exhibitors must install **charcoal-filtered range hood in the booth**. HKTDC Exhibition Services Department can provide appropriate range hoods for rent to standard-booth exhibitors.
4. All cooking appliances facing aisles are required to be shielded off by **30cm high panels above the stove top on three sides** to avoid spillage of cooking oil or hot water
5. \*For Sale - Exhibitors must apply the "Temporary Food Factory License" from the Food and Environmental Hygiene Department (FEHD), and submit the copy to TDC 30 days before the fair starts. [For detail please contact FEHD at their 24-hour hotline at (852) 2868 0000.]
6. All other rules and regulations listed in the Exhibitors Manual apply.
7. HKTDC reserves the right to request exhibitors to remove immediately without notice any appliance that the HKTDC regards as defective, dangerous or improper.
8. HKTDC reserves the right to disallow any on-site cooking in the event that the on-site cooking creates pollution, danger or disturbance to other exhibitors/public.
9. If HKTDC have any suspicion on any of the exhibits, given all the circumstantial supportive factors, it may call for immediate removal of the concerned items from display and from sale.

For details on the regulations, please contact Mr. Lee Ka Wing (Tel: 2240 4470)

**Please make copy for your own record.**

(For office use)	<b>Acknowledgement of Receipt by HKTDC</b>
Received on: _____	By: _____

表格二十四

截止日期：  
2017年6月24日

HKTDC Food Expo 2017  
香港貿發局美食博覽2017  
17-21 / 8 / 2017

請交回  
香港灣仔博覽道一號  
香港會議展覽中心  
博覽商場13號  
香港貿易發展局展覽事務部  
李家榮先生收  
電話: 2240-4470  
傳真: 3543-8729  
電郵: [kw.lee@hktdc.org](mailto:kw.lee@hktdc.org)

申請現場烹調表格

所有參展商欲於其展位內進行烹調，加熱食物及其他形式處理食品作試食或售賣，需先向香港貿發局申請，及遵守有關規則。欲進行烹調的參展商須將於六月二十四日前填寫及交回此表格供主辦機構以作批核。主辦機構有權立即終止任何未經授權的烹調或違反美食博覽規則之活動。

本公司會於美食博覽 2017 展位內進行現場烹調。

烹調食品目的	免費試食	作售賣用途*
烹調方式	<input type="checkbox"/> 蒸煮 <input type="checkbox"/> 燒烤 <input type="checkbox"/> 煎 <input type="checkbox"/> 免費供應軟雪糕作試食用 <input type="checkbox"/> 其他： _____	<input type="checkbox"/> 蒸煮 <input type="checkbox"/> 燒烤 <input type="checkbox"/> 煎 <input type="checkbox"/> 炒 <input type="checkbox"/> 售賣雪糕 <input type="checkbox"/> 其他： _____
將烹調的食品		
用作煮食的爐具或電器類別		
用作加熱食品的爐具數量		

公司名稱：\_\_\_\_\_ 攤位編號：\_\_\_\_\_

聯絡人：\_\_\_\_\_ 職位：\_\_\_\_\_

電話：\_\_\_\_\_ 傳真：\_\_\_\_\_

簽名及公司蓋印：\_\_\_\_\_ 日期：\_\_\_\_\_

本公司同意及遵守以下規則：

1. 參展商不可在現場生火，亦不能進行油炸或日式燒烤。
  2. 參展商只可於其展位範圍內進行烹調。
  3. 如要於展位內烤焗、煎、炒食物，或以扒爐加熱食品，必須安裝活性碳過濾網抽油煙機。香港貿發局展覽服務部可提供符合標準之抽油煙機供標準攤位參展商租用。
  4. 所有面向行人通道的烹飪器具必須安裝三面30公分高的圍板（以爐面起計）以作遮擋。
  5. 售賣加熱食物\* - 參展商需向食物環境衛生署申請“臨時食物製造廠牌照”及於展覽三十天前向香港貿發局提交副本，如參展商於限期前未能提交有關牌照，主辦機構有權停止該參展商的銷售服務。[如有查詢，請致電食物環境衛生署的24小時熱線 (852) 2868 0000。]
  6. 參展商需遵守其他參展商手冊內列明之規則。
  7. 香港貿發局有權要求參展商即時撤換香港貿發局認為危險、有問題或不合適的加熱器具，而無需預先作出通知。
  8. 香港貿發局如發現參展商進行烹調而製造污染、危險或對其他參展商或公眾做成不便，香港貿發局有權禁止參展商於現場進行任何烹調，而無需預先作出通知。
  9. 如果基於環境證據的支持使主辦機構對任何展品產生懷疑，主辦機構可以要求有關參展商立即停止售賣或展示該展品。
- 有關規定詳情，請聯絡李先生 (2240 4470)。

請自行覆印副本，以作紀錄：

(由本局填寫)

香港貿易發展局收件確認

收件日期：\_\_\_\_\_ 收件人：\_\_\_\_\_